

To: The Faculty Organization of the University of South Carolina Lancaster

From: Lisa Hammond, ad hoc Assessment Committee Chair

Date: 2 October 2009

Re: Establishing the Assessment Committee as a permanent committee

At the request of the Executive Committee of the USC Lancaster Faculty Organization, the Assessment Committee met to discuss establishing the Assessment Committee as a standing committee. The Committee functioned last year as an ad hoc committee appointed by the Academic Dean, but given the ongoing nature of assessment of student learning, the Executive Committee recommended making the committee permanent.

We therefore move that the following description of the committee be included on page 8 in our Faculty Bylaws:

ASSESSMENT COMMITTEE

Membership: One representative elected from each academic division for staggered two-year terms, the Academic Dean (ex-officio), and administrative appointments.

Purpose: The Assessment Committee will develop, recommend, and review institutional policies and procedures regarding the assessment of student learning for the degree programs available at the University of South Carolina Lancaster. The Committee will work closely with all levels of USCL administration and with faculty to ensure successful student learning and appropriate documentation for reaccreditation by the Southern Association of Colleges and Schools Commission on Colleges.

Committee Implementation

If the motion is approved, we recommend implementing the committee in the 2010-2011 election as follows:

2010-2011 Division 1 (elected a one-year term for this time only)

2010-2012 Division 2 (elected for a regular two-year term)

2010-2013 Division 3 (elected for a three-year term for this time only)

The Assessment Committee, Division Chairs, and Executive Committee would consult to determine which divisions take the shortened and extended terms until a regular rotating committee is fully established.